

# Southeast Asia Public Policy Institute

**Role:** Policy Internship (based in Bangkok or Singapore)

## **The Opportunity**

The Southeast Asia Public Policy Institute is a think-tank and research organisation working across the Southeast Asia region. Our mission is to support the development of solutions to some of Southeast Asia's most pressing policy challenges.

The Institute is looking for internship candidates to support our leading research programmes across our key policy areas:

- Circularity and sustainability
- Southeast Asia's Energy Transition
- Digital economy and regulation

In this role, you will support the development of programmes and research outputs that explore key policy challenges being faced at the regional level and in individual Southeast Asian markets, including Thailand and Singapore.

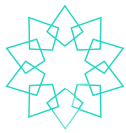
Your research outputs and insights will inform policy thinkers and stakeholders across the region and beyond with a view to shaping the policy environment for a prosperous and sustainable future for Southeast Asia.

The position will be based in Bangkok or Singapore, Monday-Friday, with significant time in the office.

The internship will be for an initial period of 6 months. Other options may be considered.

## **Responsibilities:**

- Support the development of programmes exploring key policy areas across sustainability, energy and technology, comprising research projects, shorter insightful articles, and opportunities for dialogues
- Undertake research, analyze data, identify trends, and draw insightful conclusions to inform policy recommendations
- Draft high-quality research reports, policy briefs, and other publications with clear and concise writing
- Stay up-to-date on current events, research, and policy developments in Southeast Asia, particularly related to your area of focus.
- Organise opportunities to present and discuss research including roundtables and online seminars



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## **Qualifications:**

### *Essentials*

- Good written and spoken English
- The legal right to work in Thailand or Singapore
- Academic background in policy, political science, or an area related to energy, the environment or technology
- Demonstrated experience in conducting research and writing clearly
- A passion for Southeast Asia, a commitment to evidence-based policymaking, and strong political awareness

### *Desirable assets*

- Experience in a policy-related role, within a think tank, government agency, NGO or the private sector
- Interest in sustainability, energy, and/or technology policy issues
- Fluency in a Southeast Asian language
- Experience with quantitative and qualitative research methods and with data analysis tools
- Excellent organizational skills and the ability to manage multiple tasks simultaneously

## **To Apply**

Please submit your resume and a short motivation letter (and if you have one available, a writing sample) to [contact@seapublicpolicy.org](mailto:contact@seapublicpolicy.org)

**We are an equal opportunity employer and value diversity at our organization. We do not discriminate on the basis of race, religion, color, gender, sexual orientation, age, marital status, or disability status.**